

FILED

APR 03 2019

APPROPRIATION NO. 4, 2019

CITY CLERK

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2019.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Community Crossing Grant #0492-0000	\$496,677.17	\$496,677.17
TO:	Comm Cross Grant Paving #03-432105	\$496,677.17	\$496,677.17
	TOTAL	\$496,677.17	\$496,677.17

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 2ND day of MAY, 2019.

Martha Crossen, Martha Crossen, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 3RD day of MAY, 2019.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 3rd day of MAY, 2019.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

DEPARTMENT
OF
ENGINEERING



Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Leslie Ellis - City Controller
Chuck Ennis – City Engineer
Scott Barbour - Director of Asset Management
Marcus Maurer- Assistant City Engineer
Molly Meeks - City Legal Dept.
Michelle Edwards - City Clerk

Date: March 28, 2019

Re: Request for Additional Appropriation EDIT Fund

The Department of Engineering is requesting an Additional Appropriation in the Community Crossing Fund of \$496,677.17 to the Paving Line in this Fund as explained below.

\$47,534.51 Balance from 2018

\$269,820.16 Reimburse from INDOT/Match for 1st & Hulman/ Comm Cross Grant

\$179,322.50 Reimburse from INDOT/ Match for Poplar St/ Comm Cross Grant

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Community Crossing Grant DATE 3/28/19

FUND FROM WHICH APPROPRIATION IS TO BE MADE 0492-0000

<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO: <u>Comm Cross Grant</u>	<u>432105</u>	<u>Paving</u>	<u>\$ 496,677.17</u>
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____

Total Amount to Be Appropriated \$ 496,677.17

Department Head Approval: [Signature] Date: 3/28/19
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 3-28-19
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 3/28/19
(Forward to Legal) Signature

RECEIVED

Received by Legal: _____ Date: MAR 28 2019 Appropriation # _____

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.



Purchase Order
INDOT Construction
Indiana Department of Transportation

Approved by Executive Leadership Team - 2011

Order # 0020015960 Date 03/20/2019 Required Date 04/12/2019 Page 1 of 1
 Requisition Number: 0000211173
 Vendor ID: 0000050022 REMIT002
 Agency: 00800 Transportation
 Pay Terms: Invoice Due Upon Receipt
 Fund/Object/Center: 44220/ 571620/ 897030

Vendor 0000050022 REMIT002 4

Remit to
 CITY OF TERRE HAUTE
 TERRE HAUTE, CITY OF
 PO BOX 21043
 TULSA OK 74121

Ship To
 Dept Of Transportation
 Crawfordsville District
 41 W 300 N
 CRAWFORDSVILLE IN 47933

Vendor Name Address
 CITY OF TERRE HAUTE
 TERRE HAUTE, CITY OF
 PO BOX 21043
 TULSA OK 74121

Bill To
 Transportation
 Dept Of Transportation
 Crawfordsville District
 41 W 300 N
 CRAWFORDSVILLE IN 47933

Vendor Contact
 Name:
 eMail:
 Phone:

Buyer
 Name: Emma J McCullough - 00800
 eMail: EMcCullough@indot.in.gov

Purchase Order Instructions & Comments

- DES 1802736 800180273600LC1 Road Reconstruction (3R4R Standards) on N/A Intersection of Praltrion Rd 1st St and Hulman St. in No County Crawfordsville District (FR-0081522 CN)

Purchase Order Line Details

Item No	Description	(FOB Destination)	Qty Ordered	Qty Recd	UOM	Unit Price	Extended Amt
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1- 1	This request is for CCMG state funds in the amount of 269820.16 **use activity 19CGL1S		1.0000		EA	269,820.1600	269,820.16
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Units of Measure, Handling, Totals, Signatures

The following UN/CEFACT Unit of Measure Common Codes are used in this document:
 EA Each

Match w/ Community Crossings -
 This area is part of our match & will be sent to us to be put in the Community Crossing field # 0A92.

This area left blank

Total PO Amt. \$ 269,820.16

Issued by the Indiana Department of Transportation	03/20/2019	CONFIRMATION OF RECEIPT	
<i>Emma McCullough</i>	I certify that the items listed above were received. All commodities appeared to conform to specifications and showed no patent defects, except as otherwise noted.		Date Signed (Month/Day/Year)
	Signature of State Employee Receiver		

FUNDING ENCUMBERED BY THE AUDITOR OF STATE:

I certify that there is sufficient unencumbered balance in the above account to cover the amount of this order, and that funds have been set aside for payment thereof.



00800 0020015960



Purchase Order
INDOT Construction
Indiana Department of Transportation

Approved by Encapsys Leadership Team - 2/11

Order #	Date	Required Date	Page
0020016321	03/25/2019	04/13/2019	1 of 1
Requisition Number: 0000211498			
Vendor ID:		0000050022 REMIT002	
Agency: 00800 Transportation			
Pay Terms: Invoice Due Upon Receipt			
Fund/Object/Center: 44228/ 571620/ 897030			

Vendor 0000050022 REMIT002 4
 Remit to CITY OF TERRE HAUTE
 TERRE HAUTE, CITY OF
 PO BOX 21043
 TULSA OK 74121

Ship To Dept Of Transportation
 Crawfordsville District
 41 W 300 N
 CRAWFORDSVILLE IN 47933

Vendor Name Address CITY OF TERRE HAUTE
 TERRE HAUTE, CITY OF
 PO BOX 21043
 TULSA OK 74121

Bill To Transportation
 Dept Of Transportation
 Crawfordsville District
 41 W 300 N
 CRAWFORDSVILLE IN 47933

Vendor Contact Name:
 eMail:
 Phone:

Buyer Name: Emma J McCullough - 00800
 eMail: EMcCullough@indot.in.gov

Purchase Order Instructions & Comments

- DES 1802646 800180264600LC1 Road Reconstruction (3R/4R Standards) on MSNA Poplar St. from the intersection of 25th St. east to 150' east of Brown Ave. in Vigo County Crawfordsville District (FR-0081576 CN)

Item No	Description	Purchase Order Line Details (FOB Destination)	Qty Ordered	Qty Recd	UOM	Unit Price	Extended Amt
1-1	This is a CCMG state funds request in the amount of 179322.50 **use activity 19CGL1S		1.0000		EA	179,322.5000	179,322.50

Units of Measure, Handling, Totals, Signatures

The following UNCEFACT Unit of Measure Common Codes are used in this document:
 EA Each

Match for Community Crossings
This amt is half of our match & will be sent to us to be put in the Community Crossings fund # 10412.

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Total PO Amt. \$ 179,322.50

Issued by the Indiana Department of Transportation

03/25/2019

CONFIRMATION OF RECEIPT

I certify that the items listed above were received. All commodities appeared to conform to specifications and showed no patent defects, except as otherwise noted.

Signature of State Employee Receiver

Date Signed (Month/Day/Year)

Emma McCullough

FUNDING ENCUMBERED BY THE AUDITOR OF STATE

I certify that there is sufficient unencumbered balance in the above account to cover the amount of this order, and that funds have been set aside for payment thereof.



00800 0020016321